

**Global Concepts Charter School  
Monthly Board of Trustees Meeting  
February 22, 2023  
Following 5:00 P.M. Work Session**

**Minutes**

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held on Zoom from Lackawanna, New York 14218 and called to order by Chairman Dawan Jones at 5:38 p.m.

Establish a quorum.

Present: Dawan Jones, Suzie Mazella, Antonio Estrada, Anthony DeMarco, Daniel Wilczewski

Excused: William Kruger

Absent:

Other Attendees: Tracy McGee, CEO  
Julie Ziobro, Elementary Principal  
Tralina Middlebrooks, High School Principal  
Lynda Spahr, Board Clerk

A quorum has been established.

Suzie Mazella made a motion to accept the agenda as presented Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

New Business

**Principals' Reports**

Suzie Mazella made a motion to accept the Principals' Reports as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes

Mr. Wilczewski Yes

Motion passed.

**Item #2 – Secretary’s Report**

Anthony DeMarco presented the Secretary’s report referring to various correspondence that all Board members received in their monthly packet. Suzie Mazella made a motion to accept the Secretary’s report as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes  
Mr. Wilczewski Yes

**Item #3 – Treasurer’s Report**

Suzie Mazella made a motion to accept the Treasurer’s Report as presented in the Board packet. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes  
Mr. Wilczewski Yes

Motion passed.

**Item #4 – Regular Meeting Minutes dated January 25, 2023**

Suzie Mazella made a motion to accept the regular monthly minutes dated January 25, 2023. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes  
Mr. Wilczewski Yes

Motion passed.

**Operations**

Antonio Estrada made a motion to approve two Behavior Intervention Specialists, one for K-8, one for High School, from the ESSA fund as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes  
Mr. Wilczewski Yes

Motion passed.

Antonio Estrada made a motion to approve Adelman Palmisano Architects for Culinary Institute Phase 1 in the amount not to exceed \$40,950.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Antonio Estrada made a motion to approve Telco Construction for Culinary Building progress payment No. 3 in the amount not to exceed \$100,286.62 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Antonio Estrada made a motion to approve Sub-City Electrical, Inc. for K-8 upgrade four (4) parking lights, and provide power for new LED sign in the amount not to exceed \$7,725.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

**Personnel:**

Daniel Wilczewski made a motion to accept the following resignation as recommended by the CEO and Chairman:

- Cassidy Goodemote – Grades 6-8 Spanish – effective February 17, 2023

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve the following emergency conditional appointments, pending satisfactory background check, drug test, and fingerprint clearance, as recommended by the CEO and Chairman:

- Michael Fessel – 5-8 Assistant Principal – effective February 14, 2023
- Jack Rivera – K-8 Cleaner – effective February 16, 2023

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

### **Vendors:**

Suzie Mazella made a motion to approve the following new vendors as recommended by the CEO and Chairman:

- EFlushmate – On-wall flush sensors
- SUNY Brockport – Career Services
- Jose Guerra – HS prom DJ
- Los Artistas Del Barrio Buffalo – Presentation for Hispanic Heritage Month
- Mazza Mechanical Services – Used for mechanical services

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve new vendor Lehigh Construction Group for K-8 Principal's office and new room in the amount not to exceed \$40,180.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Eaton Office Supply for HS conference room furniture in the amount not to exceed \$3,091.56 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes

Mr. Wilczewski Yes

Motion passed.

Suzie Mazella made a motion to approve Gopher Sports for new High School PE equipment from the Physical Education curriculum budget in the amount not to exceed \$2,992.86 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Guitar Center Buffalo for a PA system for school events in the amount not to exceed \$1,000.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Harter Secrest & Emery for professional services rendered and costs advanced through November 30, 2022 in the amount not to exceed \$2,290.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Kirisits & Associates for December 2022 professional services for in the amount not to exceed \$1,575.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

**Additional Information**

No Points of Order at this Board meeting.

**Public Participation**

Questions from the public were heard and answered.

**Adjourn**

Suzie Mazella made a motion to adjourn. Motion seconded by Daniel Wilczewski. Motion passed by voice vote.

Meeting adjourned at 5:57 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

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Antony DeMarco, Secretary  
GCCS Board of Trustees